ODD Merit Badge

Jamboree 2013

Registration Information

Questions to:

Steve Scherr

mbj@oddbsa.org

(703) 690-4716

Updated February 3, 2013

If you plan to attend, please send the name of your Troop Coordinator now so that your unit can receive any changes or updates prior to registration.

OLD DOMINION DISTRICT
Merit Badge Jamboree 2013
Instructions for Jamboree Coordinators/Unit Leaders

DATE: The Old Dominion District Merit Badge Jamboree will take place on Saturday, March 16, 2013, from 8:30 a.m. until 4:30 p.m.

LOCATON: Lee High School, 6540 Franconia Rd, Springfield, VA

COST: $11.00 Per Scout. The registration fee covers facility rental, lunch and a special Jamboree Patch. Meal tickets will be issued at registration. Adults may purchase a meal for $6.00 (payable in advance or at registration). Several of the merit badges will require a small additional fee to purchase kits or materials (see MB Prerequisites for details). More details on these fees will be provided in the final prerequisite list included with the registration verification and class assignments for each unit. Please encourage Scouts to bring exact change.

REGISTRATION: The Unit Coordinator from each unit will be required to send an e-mail to mbj@oddbsa.org with Troop Registration Information. Once that is done a Merit Badge Request spreadsheet will be sent back that the Coordinator must use to compile all of the individual participant data. The data collection form is in this packet. Make as many copies as you need for your unit and distribute them to your Scouts. Each Scout needs to make five choices in case badges are full or one is canceled. It is essential that your advancement chair review these choices before registration to be sure they do not already have the badges being requested.

Once the spreadsheet is completed the Unit Coordinator will send it back for processing. All spreadsheets received on or before February 11th will be considered on-time. **ONCE WE HAVE RECEIVED online payment for the registration fee of $11 FOR EACH SCOUT ON YOUR INITIAL REGISTRATION, WE WILL REGISTER YOUR UNIT.** Late registrations will be accepted until classes are filled or until one week prior to the MBJ. **Paid** registrations received on time, or early in the registration process, have a better chance of Scouts being placed in first choices. **Out of District** registrations will be accepted once the initial turn in date for ODD units has passed. No walk-in registrations accepted!

PAYMENT INSTRUCTIONS (New): All unit payments will be made online through the NCAC Doubleknot payment system at http://www.boyscouts-ncac.org/event/odd-merit-badge-jamboree/1191021
You may link to this location from the ODD home page at http://www.boyscouts-ncac.org/olddominion
[The payment link will be active soon, after council approval.]

Permission slips will not be collected by the MBJ staff. Please have your unit permission slips or contact list with you at the MBJ in case of emergency.

Each unit that registers Scouts for this event must provide an administrative volunteer or a Merit Badge Counselor. This can be the same person as your MBJ Coordinator, but they must be available to work at the MBJ on March 16th¨ Please indicate the name and contact information of your volunteer with the Troop Registration information. **This information must be sent before units receive their assignments.**

Sessions will be assigned with priority going to on-time registrations, **although each unit will be limited to the number of spaces they can be assigned in any one MB class.** Some popular Merit Badges only have room for 10-12 Scouts. This means that we can not guarantee each Troop a slot in each Merit Badge class. Confirmations for classes will be distributed by e-mail on or before February 17, 2013 for on time registrations. This will give Scouts less than four weeks to fully prepare.

MB JAMBOREE UNIT COORDINATOR: The coordinator needs to know which Scouts will be attending, which Merit Badges they want to take and be available to distribute information to Scouts as it becomes available. Every Scout is required to read the merit badge book for each badge he is taking and do any necessary prerequisites. So, **this person should also follow-up with Scouts to ensure that prerequisites are being completed.** Written work should be organized in an orderly fashion in some kind of folder or notebook. We reserve the right to call parents and send Scouts home (without any type of refund) if they come unprepared. Remember our motto is BE PREPARED!

UNIFORM: Field uniform (Class "A" uniform) mandatory.

BLUE CARDS: Scouts will be required to turn in neatly filled-out blue cards, signed by a unit leader, to their MB Counselor as they enter the class. Completed blue cards will be processed and returned with Jamboree patches at the April ODD Roundtable. Units from outside ODD may make arrangements for pickup with the registrar.

MERIT BADGES: Scouts may take up to six (6) hours of merit badge instruction (one 6-hr. class or two 3-hr. classes). Attached is a list of all merit badges being offered and the **preliminary** pre-requisites required for each badge. Each scout should indicate 5 different badges he wants to take **in order of preference**. We will make every effort to give each Scout his preferences. If a Scout's preferences cannot be met then the Coordinator or the scout will be contacted about other options available. Please remind your Scouts that the purpose of this Jamboree is to provide them an opportunity to work with qualified counselors on badges they might not be able to take at the Troop level. It is NOT to make it easy for them to earn lots of badges quickly. Encourage them to take advantage of the wide variety of badges by trying new areas of interest.

CANCELLATIONS: Cancellations will be dealt with on a case-by-case basis by the MBJ registrar, Steve Scherr. Contact mbj@oddbsa.org or 703-690-4716.

SCHEDULE: (Tentative)

7:45 a.m.	Counselors check-in
7:45-9:00 a.m.	Counselors set up time.
8:00-8:45 a.m.	Units sign in; assemble by units in cafeteria
8:45-9:00 a.m.	Opening remarks and expectations, special announcements
9:00 a.m.-Noon	Merit Badge classes
12:00-1:00p.m.	Lunch Break
1:00-4:00 p.m.	Merit Badge classes
4:00-5:00 p.m.	Wrap up, Counselors check out, (no closing planned), room inspection

ADULT TRAINING: Two adult training sessions, Merit Badge Counseling 101 and the Committee Challenge will be offered. One will be in the morning and the other will be in the afternoon.

PARKING: The ODD Cub Scout Pinewood Derby will also be at Lee High School on March 16. Please plan to carpool and/or drop off scouts at the school, in order to leave parking space for the Cubs and their families.

PATCH SEWING SERVICE: In conjunction with the Pinewood Derby, there will be a patch-sewing service available for a nominal fee of $3 each. If your scouts have patches that they just can't get attached to a shirt, jacket, blanket, etc., let them know.

OLD DOMINION DISTRICT

MERIT BADGE JAMBOREE

Saturday, March 16, 2013

TROOP REGISTRATION INFORMATION
PLEASE SEND THE FOLLOWING to
mbj@oddbsa.org:

Troop Number & District

Name of Troop MB Jamboree Coordinator

Email

Telephone

Name of Troop Volunteer

Email

Telephone

Estimated number of Scouts registering

Estimate of additional adult meal tickets needed