CAMP WILLIAM B. SNYDER USAGE REQUEST

Application Date: _____/_____/_____

Council or Organization Name: _____ District_____ Unit # _____

Point of Contact_____ _____ Event Name: _____

Address _____City _____ State_____ Zip _____

Phone # _____ Phone #_____ Email _____

Event Type: Family Campout___ Unit___ District___ Council___ Special Event____ Number of Youth _____ Adults _____

Arrival Date: _____Time: __:____ AM___ PM___ Departure Date: _____Time: __;____ AM___PM___

Day Use ____ Family Outing ____ Cub Family Camping ____ Webelos Camping ____ Boy Scout Camping ____ Venture Camping ____

X Request Here		NCAC	Out of Council	Quantity Available		Quantity Requested	x	Cost =	Total
	USAGE FEE								
	Event fee (District/Council/Non-Scout) and/ or Primitive Camping Fee (Camporee Field)	$5	$5		Per Person		X		
	HOUSING								
	Cabins (34 person capacity) Day Use	$250	$300	3	Per Day		X		
	Cabins (34 person capacity) Weekend	$350	$400		Full Weekend*		X		
	CAMPSITES								
	Campsite (40 person Capacity) Night	$50	$75	14	Per Night		x		
	Campsite (40 person Capacity) Weekend	$75	$100		Full Weekend*		X		
	All Campsite fees include access to hot showers and restrooms.								
	MEETING ROOMS								
	Hylton Training Center	$50	$75	1	Per Day	NA	X		
	Outdoor Pavilion	$20	$30	4	Per Day		X		
	Outdoor Amphitheater	$20	$30	1	Per Day	NA	X		
	Stephen G. Marriot Dining Hall	$350	$450	1	Per Day	NA	X		
	Marriot Audio/Visual Equipment**	$150	$150	1	Per day	NA	X		
	ACTIVITY AREAS								
	Big Dig	$30	$40	1	Per Day	NA	X		
	Fort	$30	$40	1	Per Day	NA	X		
	Ship	$30	$40	1	Per Day	NA	X		
	EQUIPMENT RENTALS**								
	Paddle Boats	$20	$30	4	Per Boat		X		
	Canoes	$20	$30	12	Per Boat		X		
	GPS Receivers (8 available)	$10	$15	8	Per Day		X		
	Compass Set (Includes 20 Compasses)	$10	$15	1	Per Day	NA	X		
	Pinewood Derby Track	$10	$15	1	Per Day	NA	X		
	Gas Grill with tank	$20	$25	1	Per Day	NA	X		
	Charcoal Grill	$10	$15	1	Per Day	NA	X		
	Telescopes	$10	$15	3	Per Day		X		

Special Request: TOTAL AMOUNT DUE:

- *Full Weekend defined as Friday afternoon through Sunday morning no later than 11:00 am
- **Items require a Credit Card number to be kept on file until check-out
- For detailed information including photo's and directions related to all facilities please refer to the Camp Snyder website.
- Fees will not be pro-rated and are due with registration form.
- All users are required to sign the Property Usage Agreement. All groups are required to check-in upon arrival & submit a roster of those attending.

PAYMENT METHOD: CHECK____ CREDIT CARD____ (Card Type: Visa___ MasterCard___ Discover___ Other:_____

CREDIT CARD #_____ - _____ - _____ - _____ EXP DATE:_____/_____ 3digit #_____*

SIGNATURE: _____ Date: _____*This number is found on the back of the card next to the signature box

Fax or Mail with fees to: Camp Snyder | 6100 Antioch Rd | Haymarket, VA 20169 | Phone: (571) 248-4904| Fax: (571) 248-8241

Council Approval: _____ Date: _____

revised: 2/1/2012

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Usage Guidelines for all Facilities

- Reservations should be made at least two weeks in advance. Special events, District Events and Council Events should be scheduled at least 90 days in advance.
- Special Events: The point of contact for the event (the name listed on the reservation form) is responsible for contacting the camp after submitting the registration request and setting an appointment to meet no less than 4 weeks prior to the event. During this meeting special request and usage of the property will be discussed and agreed upon.
- Boy Scouts of America affiliated groups: to include but not limited to; Boy Scout Troops, Cub Scout Packs & Dens, Venturing Crews, Varsity Teams, Sea Scout Ships, Exploring Post, District Level Events/Meetings and Council Level Events/Meetings are expected to follow and practice the principles outlined in the Guide To Safe Scouting, BSA Policies and Guidelines, National Camping Standards and all policies referenced by the Boy Scouts of America.

Camp William B. Snyder – Site Specific Use Agreement and Policies

- All groups/organizations must check in at the Hylton Administration Building upon arrival.
- All vehicles are to park in designated parking areas, per the Land use agreement with Prince William County. Vehicles in violation will be given a 15 minute warning before being towed at the owner's expense. One trailer will be allowed to remain in a campsite area only in the designated space.
- Camping is only allowed in the designated camping areas.
- Quite times are 10:00pm – 6:00am
- Users agree to follow the instructions and site specific guidelines for the facilities requested. These are posted in each individual facility and a copy is available upon request.
- The organization or individual listed is responsible for any and all damage to the facility or equipment including reimbursement or replacement cost. In some cases a credit card or deposit check is required prior to using the requested facility and/or equipment.
- Refund Policy:
  - 90 Days prior – all fees less 10%
  - 60 Days prior – all fees less 15%
  - 30 Days prior – all fees less 20%
  - Within 30 Days – no refunds will be given.
  - Exception for severe weather forecast with cancellations made 3 days prior or when cancellations are made by Camp William B. Snyder.
- Facility & Equipment Conditions
  - Users are required to return all facilities and equipment to their original state as noted on the check-in day. It is the group's responsibility to check-out with the designated representative prior to departure to avoid billing for damages or cleaning. A by-facility cleaning rate and by-equipment replacement rate is available upon request.
- All District & Council Requests must complete and submit a Debit/Credit Commitment Form & Event Budget with this application.
- Items not allowed on the property include but are not limited to: Personal firearms or items that could be deemed a weapon of any kind, concealed handguns regardless of permit, fireworks of any kind, golf carts, ATV or Utility Vehicles, any personal pets or animals of any kind, alcohol, illegal drugs, generators, bicycles, Recreational Vehicles and campers, bullhorns and noise making devices. A special use permit may be issued for some items depending on the nature of the request.

_____ _____ _____

Signature Title (as pertains to event) Date

_____

Print Name

Fax or Mail with fees to:
Camp William B. Snyder
6100 Antioch Rd
Haymarket, VA 20169
Phone: (571) 248-4904
Fax: (571) 248-8241

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