APPENDIX D

ADULT SELECTION PROCESS

The Order of the Arrow is a national Brotherhood of Honor Campers. Its purpose is to recognize and honor those campers who live up to the Scout Oath or Promise and Law in their daily lives and to guide them in expanding the service that has made them outstanding. The Order promotes Scout camping and maintains camping traditions and spirit.

Remember that membership in the Order of the Arrow is not an "Award" for past service as an Adult Scouter.

Selection of an adult Scouter should take place only when the adult's job in Boy Scouting will make Order of the Arrow membership more meaningful in the lives of the youth membership. OA membership is for those who will continue to serve their Unit, their Chapter, and the Lodge.

Step #1-Troops and Teams (hereafter referred to as the Unit) may nominate one Adult Scouter (age 21 or older) each year if they have held a Youth Election in which at least one Scout was elected. Scouters under 21 years of age are considered youth members for the purposes of OA membership, and are elected through the regular Unit OA Election process for youth members. OA elections and adult nominations are not authorized for Explorer Posts or Ships.

Step #2-The Unit Committee should review the Unit's Adult Scouters and determine who, if any, have met the basic requirements for eligibility for nomination for OA membership. **There is no waiver on the camping requirement; each Unit Scouter must have met the same camping requirement as is specified for youth members.**

Step #3-If the Unit Committee feels that they do have an adult who meets all of the eligibility requirements; they should complete the Unit Adult Recommendation form and turn it in to the Chapter Adviser for review and approval by the District OA Adult Selection Committee. <u>All submissions must be made on the current version of the Unit Adult Recommendation Form</u>. **Adults may be proposed for membership only one time per year as either Unit Scouters or District/Council Scouters, not both. How they are proposed depends on where they maintain their primary registration.**

Step #4-The Chapter Adviser should review the completed Unit Adult Nominations for completeness, and return any that are not completely filled out for correction and re-submission by the Unit prior to presentation to the District OA Adult Selection Committee

Step #5-The Chapter Adviser coordinates a meeting of the District OA Adult Selection Committee. The Selection Committee is made up of the Chapter Adviser, the District Executive, and the Vice-Chairman for Programs. *All work of the District OA Adult Selection Committee is subject to the approval of the Council Scout Executive.*

Step #6-The Chapter Adviser will notify the Committee Chairman of the approval of Unit Adult Nomination by the District OA Adult Selection Committee noting that the selected individual will be included in the Chapter's OA Call Out.

Step #7-Those Unit Adult Nominations approved by the District OA Adult Selection Committee are added to the list of candidates to be Called Out by the Chapter.

DISTRICT & COUNCIL ADULT SELECTION PROCESS

The Order of the Arrow is a national Brotherhood of Honor Campers. Its purpose is to recognize and honor those campers who live up to the Scout Oath or Promise and Law in their daily lives and to guide them in expanding the service that has made them outstanding. The Order promotes Scout camping and

maintains camping traditions and spirit. **Remember that membership in the Order of the Arrow is not an "Award" for past service as an adult Scouter.**

Selection of an adult Scouter should take place only when the adult's job in Boy Scouting will make Order of the Arrow membership more meaningful in the lives of the youth membership. OA membership is for those who will continue to serve their Unit, their Chapter, and the Lodge.

Step #1-District and Council Adult OA Nominations may be submitted by the Chapter Executive Committee, District Chairman, Council President, Scout Executive, or by members of the professional staff. Adult Scouters are defined as 21 years of age or older. Scouters under 21 years of age are considered youth members for the purposes of OA membership, and are elected through the regular Unit OA Election process for youth members.

Step #2--Scouters recommended as District or Council Adult OA Nominations must not have their primary Scouter registration with a Unit (District or Council Committees as appropriate). Adults may be proposed for membership only one time per year as either Unit Scouters or District/Council Scouters, not both. How they are proposed depends on where they maintain their primary registration. The primary source of adults for OA membership should be from the Unit level (Troops & Teams) and not from the District or Council levels.

Step #3-If the District Committee feels that they have an adult who meets all of the eligibility requirements, they should complete the District Adult / Council Recommendation form and turn it in to the Lodge Inductions Adviser for review and approval by the Lodge OA Adult Selection Committee. All submissions must be made on the current version of the Unit Adult Recommendation Form. **While the Lodge Adviser and the Council Scout Executive can waive the camping requirement, this will only be done in unusual circumstances and will require a written justification.** All District / Council Adult OA Nominations must be submitted to the Lodge not later than I March of the election year.

Step #4-The Lodge Inductions Adviser will review the completed District / Council Adult Nominations for completeness, and return any that are not completely filled out for correction and resubmission prior to presentation to the Lodge OA Adult Selection Committee.

Step #5-The Lodge Inductions Adviser will coordinate a meeting of the Lodge OA Adult Selection Committee. The Selection Committee is made up of the Lodge Adviser, The Lodge Staff Adviser, and the Council Camping Committee Chairman. *All work of the Adult Selection Committee is subject to the approval of the Council Scout Executive.*

Step #6-The Lodge Inductions Adviser will notify the Chapter Adviser of all approved Adult Nominations not later than I April of the elections year.

Step #7-District / Council Adult Nominations are added to the list of candidates to be Called Out only after approval by the Lodge OA Adult Selection Committee.

UNIT ADULT RECOMMENDATION FORM

AMANGAMEK-WIPIT LODGE #470

-------- Select -------- **CHAPTER – UNIT ADULT RECOMMENDATION**

The following individual who's Primary Scouter Registration is with the submitting Unit is recommended for consideration as a candidate for induction into the Order of the Arrow.

Position: ---------- Select ----------		*Current BSA Registration ID #:*	
Name:		*Date of Birth:*	Male ☐ Female ☐
Address:			
City:		*State:* - Select -	*Zip Code:*
Home Phone:	*Work Phone:*	*E-mail:*	

Each year, upon holding a troop or team election for youth candidates that results in at least one youth candidate being elected, the unit committee may nominate one adult, (21 years of age or older), for membership in the Order of the Arrow to the Chapter Adult Selection Committee, composed of the Chapter Adviser, chairman of the district committee on which the Chapter Adviser serves, and the District Scout Executive. Troops or teams having more than 50 registered active youth members may nominate another additional adult for each additional 50 registered, active youth, or fraction thereof. Recommendations of the Chapter Adult Selection Committee will be forwarded to the Lodge Adult Selection Committee, composed of the Lodge Adviser, the council camping chairman, and the Lodge Staff Adviser. Notification and/or call-out of the Unit adult candidates are not permitted without the approval of the Lodge Adult Selection Committee. All of the following requirements must be fulfilled. NO WAIVERS ARE PERMITTED FOR ANYONE.

(1) Selection of adults into the OA is based upon the ability of the adult to perform necessary functions to help the Order fulfill its purpose, and NOT for recognition of service, including current or prior achievement and positions.

(2) The adult scouter being recommended will be an asset to the Order due to demonstrated skills and abilities that fulfill the purpose of the Order. This individual being recommended is qualified and willing to serve in the following capacities at either the Chapter or Lodge level.

(3) The camping requirement is being fulfilled within the two years prior to recommendation date. The adult scouter must have at least 15 days and nights of camping under the auspices and standards of the Boy Scouts of America, which includes six consecutive days and five nights of long term camping. (Note: Cub Scout, Webelos, and family camping do not qualify)

Long-Term Camping		*From:*	*To:*	*Location:*
Short-Term Camping	*Type of Camping:*			
From:	*To:*	*Location:*	*From:*	*To:*	*Location:*

(4) The adult leader being recommended for membership in the Order of the Arrow will provide a positive role model for the growth and development of the youth members of the Chapter and Lodge.

This form is to be signed by the Unit Committee Chairman (unless this person is being recommended).

Date:	*Signature:*	
	Committee Chairman:	*Phone #:*

RETURN THIS FORM TO THE CHAPTER ADVISER

Chapter Adult Selection Committee Recommendation		
Signature:	*Signature:*	*Signature:*
Chapter Adviser:	*District Exec:*	*District Rep:*

Lodge Adult Selection Committee		
SELECTED ☐	Lodge Adviser:	
NOT SELECTED ☐	Lodge Staff Adviser:	
	Council Camping Chairman:	

COUNCIL/DISTRICT ADULT RECOMMENDATION FORM

AMANGAMEK-WIPIT LODGE #470

-------- Select -------- **CHAPTER – DISTRICT ADULT RECOMMENDATION**

The following individual who's Primary Scouter Registration is with the submitting Unit is recommended for consideration as a candidate for induction into the Order of the Arrow.

Position: ---------- Select ----------		*Current BSA Registration ID #:*	
Name:		*Date of Birth:*	Male ☐ Female ☐
Address:			
City:		*State:* - Select -	*Zip Code:*
Home Phone:	*Work Phone:*	*E-mail:*	

Each year, the Chapter Executive Committee, District Chairman, Council President, Scout Executive, or members of the professional staff may nominate adult leaders, (21 years of age or older), for membership in the Order of the Arrow to the Chapter Adult Selection Committee, composed of the Chapter Adviser, chairman of the district committee on which the Chapter Adviser serves, and the District Scout Executive. Recommendations of the Chapter Adult Selection Committee will be forwarded to the Lodge Adult Selection Committee, composed of the Lodge Adviser, the council camping chairman, and the Lodge Staff Adviser. Notification and/or call-out of the District Recommended adult candidates are not permitted without the approval of the Lodge Adult Selection Committee. All of the following requirements should be fulfilled.
The camping requirement may be waived at the discretion of the Lodge Adviser and the Council Scout Executive. NO OTHER WAIVERS are permitted.

(1) Selection of adults into the OA is based upon the ability of the adult to perform necessary functions to help the Order fulfill its purpose, and NOT for recognition of service, including current or prior achievement and positions.

(2) The adult scouter being recommended will be an asset to the Order due to demonstrated skills and abilities that fulfill the purpose of the Order. This individual being recommended is qualified and willing to serve in the following capacities at either the Chapter or Lodge level.

(3) The camping requirement is being fulfilled within the two years prior to recommendation date. The adult scouter must have at least 15 days and nights of camping under the auspices and standards of the Boy Scouts of America, which includes six consecutive days and five nights of long term camping. (Note: Cub Scout, Webelos, and family camping do not qualify)

Long-Term Camping		*From:*	*To:*	*Location:*
Short-Term Camping	*Type of Camping:*			
From:	*To:*	*Location:*	*From:*	*To:*	*Location:*

(4) The adult leader being recommended for membership in the Order of the Arrow will provide a positive role model for the growth and development of the youth members of the Chapter and Lodge.

Date:	*Signature:*	*Position:* ---------- Select ----------
	Committee Chairman:	*Phone #:*

Chapter Adult Selection Committee Recommendation		
Signature:	*Signature:*	*Signature:*
Chapter Adviser:	*District Exec:*	*District Rep:*

RETURN THIS FORM TO THE LODGE ADVISER

Lodge Adult Selection Committee		
SELECTED ☐	Lodge Adviser:	
NOT SELECTED ☐	Lodge Staff Adviser:	
	Council Camping Chairman:	