How to Register for Day Camp 2010

Parent / Guardians Instructions

- Registrations for NCAC Day Camps must come through your Pack Day Camp Coordinator.
- We cannot take individual registrations - they must come into the Program office as a Pack registration.
- The parent or guardian of the Scout must fill out the individual Camper registration form, camper release form and personal health and medical record. The parent or guardian must sign all of these forms.
- Make sure you use the proper medical form for your state. We are now using only one medical form for all camps.
- Return completed forms to your Pack Coordinator with appropriate registration fee (including extra t-shirts if desired). Please check our website for any updates to camp costs regarding additional site fees, if applicable.

Pack Coordinator Instruction

- Determine which camp or camps your Pack will attend from the list of Day Camps offered.
- Collect all individual registration, medical and release forms from each Camper.
- Fill out both sides of the Pack registration form listing all Cub Scouts, siblings, and Den Walkers attending camp.
- Submit the Pack registration form along with all individual registration forms together with a check from the pack for the full amount. (Or sign up online)
- **Do Not** send release or medical forms to the Scout service center. They need to be on file at camp and should be turned in to the Camp Director no later than the first morning of camp. Some camps establish turn-in sessions for these forms prior to the start of camp. Check with your Camp Director.
- Fees are transferable from one Camper to another **ONLY** with prior council approval
- All dates for discounted fees are FIRM dates and not subject to change or interpretation. Forms and fees must be **received** at the council service center by the deadline on the registration form (not postmarked by that date). If the deadline date falls on a holiday or when the offices are closed, mail delivery will be collected the next day and the discount will stay in effect. If the office closed and applications are hand carried, there is a drop-box to the right of the front door.
- Refunds will be made on a limited basis, and are subject to a 15% administrative fee. Valid reasons for cancellation are summer school, relocation, sickness, or death in the family. **Requests for refunds must be made in writing to the Marriott Scout Service Center no later than 15 days after the close of your camp and should include documentation (such as doctor's excuse, relocation order, etc.) of the reason**.

"Jungle Book…A Cub Scout Safari"
Day Camp 2010

National Capital Area Council, BSA

NCAC DAY CAMP - PACK REGISTRATION FORM

Deadline for final registration is Thursday before your camp begins

(Individual registration forms must accompany Pack Registration Form)

Location of Day Camp: _____Start Date for Day Camp: _____

Pack #: _____ District:_____

Day Camp Coordinator (please print):_____

Home Address: _____

City: _____ State:_____ Zip Code_____

Home Phone: (_____)_____Work Phone: (_____)_____

Email Address: _____

All fees must be paid in full at the time of registration.

Rank as of September 1, 2010

	Name	Payment	Tigers	Wolf	Bear	Webelos	T-Shirt Size
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Please use additional sheets as needed. Be sure to complete second page of form.

National Capital Area Council, BSA

NCAC DAY CAMP - PACK REGISTRATION FORM

Deadline for final registration is Thursday before your camp begins

(Individual registration forms must accompany Pack Registration Form)

Each Pack **must** furnish 1 Den Walker for every 5 youth attending camp. (Example: 4 boys = 1 Den Walker; 7 youth = 2 Den Walkers; etc.) Two-deep leadership will be maintained in camp.

	Den Leader/Parent Helper (1 adult for every 5 Scouts)	Days I will work in Camp
1		
2		
3		
4		
5		

Note: Den Walkers are **required** Pack leadership and not considered camp staff members. Tiger Cub adult partners are expected to attend camp with their child.

Pack T-Shirt and Payment Summary

_____ Youth Medium @ $10

_____ Youth Large @ $10

_____ Adult Small @ $10

_____ Adult Medium @ $10

_____ Adult Large @ $10

_____ Adult X Large @ $10

_____ Adult 2X Large @ $12

_____Adult 3X Large @ $12

_____ Camp Fees by May 1, 2010 @ $150 $_____

_____ Camp Fees through May 21, 2010 @ $170 $_____

_____ After May 21, 2010 @$190 $_____

_____ Extra T-Shirts $_____

TOTAL AMOUNT ENCLOSED $ _____

Please send check payable to:
NCAC-BSA

Mail to: Marriott Scout Service Center
9190 Rockville Pike
Bethesda, MD 20814
OR register online at:
www.boyscouts-ncac.org

National Capital Area Council presents

NCAC Day Camp 2010
"Jungle Book…A Cub Scout Safari"

INDIVIDUAL CUB SCOUT REGISTRATION FORM

(Completely fill out this form and give it back to your Day Camp Coordinator)

Location of Day Camp: _____

Dates for Day Camp: _____

First Name: _____Last Name: _____

Address:_____

Phone: _____Pack #:_____District: _____

Birthdate: ____/____/____ Adult Email_____

Rank as of **September 2010**: (**Circle One**) Tiger Cub Wolf Bear Webelos

T-Shirt Size (one included with youth registration): (**Circle One**) YM YL AS AM AL other____

Parent/Guardian Name: _____

Home Phone Number: (_____)_____Work Phone Number: (_____)_____

FEE SCHEDULE:	Registered by May 1 , 2010	$ 150.00
(Circle One)	Registered through May 21, 2010	$ 170.00
	Registered after May 21, 2010	$ 190.00

(NOTE: Registration for individual camps closes at 5pm on Thursday before the first day of camp. There will be **no** on-site registrations accepted)

Camp Registration Fee (see schedule above) $_____

Extra T-Shirts ($10.00 each) YM___YL ___AS ___AM __AL ___ AXL__ $_____

NOTE: Extra shirts *must* be **pre-ordered**; each camper will receive one free shirt w/ registration

Larger Adult Sizes ($12.00 each) AXXL____ AXXXL____ $_____

(Registration and extra shirts = total payment) **TOTAL PAYMENT** $_____

Refund Policy: All but 15% of an individual fee **may** be refundable, under certain circumstances (**documentation** of sickness, death in family, summer school or relocation only) but must be requested in writing and received at the Marriott Scout Service Center, 9190 Rockville Pike, Bethesda, MD 20814 **no later than 15 days after the end of your camp.** Refunds will be processed through your pack.

Fees: are transferable to another Scout or to another camp **ONLY** with prior council approval. All dates for discounted fees are FIRM dates and not subject to change or interpretation.