NCAC Aquatics Committee (AC) Meeting Minutes
September 17 2008
American Legion Post 177 Fairfax, VA

1. **Opening**
    a. Introductions – Mike Meenehan, Committee Chairman, welcomed attendees to the inaugural NCAC Aquatic Committee meeting. Attending included:
        Eric Steele – NCAC Program Director/Committee Advisor
        Chuck Trude
        Bob Springman
        Kurt Yankaskas
        Tom Ballew – Sea Scouts liaison
        Everyone is reminded to submit their PRQs so we can get accurate contact information.
    b. Mission discussion – background was given on direction from BSA National for councils to establish aquatics committees (see "What's New in BSA Aquatics"). The goal is for the NCAC AC to grow into an active committee that will be a resource for a year-round aquatics program. The scope of the mission is wide enough to go in whatever direction the members want. (see infoflyer0801.pdf for the range of potential areas). Members discussed potential aquatics activities that could be supported: pre-camp swim checks, boating nights, BSA lifeguard recertification.
    c. Committee organization – the AC is a standing committee of the NCAC Activities and Civic Service committee. Initially the AC is composed of standing members, committee liaisons and corresponding members. Standing members are general members, liaisons are members of other NCAC committees that also have aquatics responsibilities, and corresponding members are certified aquatics specialists who help on a correspondence basis.
    d. Meetings – Regular AC meetings will be held quarterly during the 3rd week of the month (September, December, and March). Ad hoc working meetings will be held as necessary to plan events. Meeting locations convenient for most of the members will be selected.
2. **Old Business**
    a. Highlights from aquatics trainings sessions were presented. Mike Meenehan gave an overview of the summer 2008 Camp Snyder Scuba class.
    b. Don Oliver's report on the swimming merit badge session at the Camp Snyder merit badge day was read.
    c. A BSA Lifeguard training class for the January – March timeframe was discussed.
    d. The state of NCAC's aquatics records was reviewed. The AC can help the Program Office organize their BSA Lifeguard and Lifeguard Counselor paper records.

e. AC members were asked to consider attending Aquatics Instructor training at National Camp School. The weeklong session is excellent training is not just for camp aquatics directors.

3. **New Business**
    a. Everyone was asked to suggest additional AC members. We are looking for a diverse membership with a variety of aquatics related backgrounds. Mike Meenehan has an AC display board that can be used for promotion at roundtables, etc. He also has an AC powerpoint presentation.
    b. Email will be the primary AC communication tool. Please keep Mike Meenehan informed of your current email address. Liaisons, please pass aquatics information between your NCAC committee and the AC.
    c. The AC has a web page under the NCAC Activities and Civic Service area on the NCAC website. Information will be posted to that location.
    d. BSA camp standards are changing for 2009. It is mandatory for the AC to review camp aquatics training plans, staff qualifications, planned programs, facility procedures and EAPs. Exact review procedures need to be worked out.
    e. The revised/new BSA aquatics training programs were discussed. See "What's New in BSA Aquatics" for more information.
        i. BSA Lifeguard – course requirements are changing. There is a new BSA Lifeguard application form. Kurt Yankaskas has the referenced DVD training set.
        ii. Swimming and Water Rescue – new hands-on training for safe swim defense. Syllabus isn't available yet (but the patches are!)
        iii. Paddle Craft Safety - new hands-on training for safety afloat. Syllabus isn't available yet (but the patches are!)
4. **Next Meeting**
    a. The next AC meeting will be in December. Date and Location are TBD.

Action items:
1. All – send Mike Meenehan your updated contact information
2. All – send Mike Meenehan your recommendations for additional AC members
3. All – send Mike Meenehan names of swimming pools/locations that you have used in the past for scouting aquatics activities.

Attachments:
What's New in BSA Aquatics
NCAC AC Flyer
Roster